



Child and Adult Care Food Program Afterschool Snacks and Suppers in At-Risk Areas

The Child and Adult Care Food Program (CACFP) provides a cash reimbursement to eligible public and private organizations for serving nutritious snacks and suppers to children through age 18 participating in afterschool care programs in low income areas.

Who can participate?

The afterschool program must be operated by a public or private nonprofit organization. Private, for-profit organizations may participate if at least twenty five percent of the enrolled children's care is paid through Title XX funds (twenty five percent of enrolled children or licensed capacity, whichever is less), or has at least 25% of licensed capacity or enrolled children, whichever is less, eligible for free or reduced price meals during the most recent calendar month. Child day care home providers are not eligible.

What kinds of afterschool care programs can participate?

To be eligible for reimbursement an afterschool program must:

- Be organized primarily to provide care after school hours, on weekends and holidays during the school year.
- Located in the attendance area of a school in which at least 50 percent of the enrolled students are certified as eligible for free or reduced-price meals.
- Provide educational or enrichment activities in an organized, structured, and supervised environment after the end of the school day, on weekends, or on holidays during the school year.

What qualifies as an educational or enrichment activity?

Educational or enrichment activities could include arts and crafts, homework assistance, life skills, and computer or remedial education.

Competitive sports teams are not eligible. However, afterschool care programs that include a sports activity as part of their enrichment program may be eligible.

What are the licensing requirements for afterschool care programs?

The afterschool care program must be licensed by the Department of Human Services, Office of Children and Adult Licensing, or be exempt from licensing requirements. Afterschool care programs exempt from child day care licensing must meet all state and local health and safety standards. At a minimum, documentation must include a fire safety inspection report and a sanitation report.

Who is eligible to receive afterschool snacks and suppers?

All school-age children who are 18 or under at the start of the school year may receive a free snack and supper. If a student's nineteenth birthday occurs during the school year, reimbursement may be claimed for that child through the remainder of the school year. Reimbursement may also be claimed for students, regardless of age, with disabilities.

What kinds of snacks and suppers are served?

Snacks must contain at least two different components from the following four:

- fluid milk
- meat or meat alternate
- vegetable or fruit or full-strength vegetable or fruit juice
- whole-grain or enriched bread or cereal

Suppers must include:

- fluid milk
- meat or meat alternate
- 2 servings of vegetables and/or fruit
- whole-grain or enriched bread or cereal

Are there any meal time restrictions?

At-risk afterschool programs can receive reimbursement for both snacks and suppers after the school day has ended.

What are the rates of reimbursement?

At-risk afterschool programs may claim reimbursement for one snack and one supper, per child, per day at the following rates:

Snack - \$.63

Supper - \$2.32

An additional \$.1750 cash-in-lieu of commodities is paid for each supper served. These rates are effective through June 30, 2006.

Maximum reimbursement is calculated by multiplying the number of snacks and suppers served by the reimbursement rate, plus the cash-in-lieu of commodities. *Actual* reimbursement is based on maximum reimbursement or actual costs, whichever is less.

What are the record keeping requirements?

The following records must be maintained by participating centers. This list is not all inclusive.

- CACFP application
- Daily center attendance records
- Menus for each snack and supper
- Meal attendance records for each snack and supper
- All food service program operating costs and income

How do I apply?

The application is part of the Child Nutrition Application Program (CNAP), a web-based application system. Applicants need a computer with an Internet connection, email address, a web browser (Microsoft Internet Explorer 6.0 recommended), and Adobe Acrobat Reader 4.0 (or higher). Log on to <http://michigan.gov/meis> click on Child Nutrition Application Program (CNAP) and then click on CNAP Manuals and Training Documents. Click on the CNAP Quick Guide and follow the directions in the guide.

For more information or questions about the Child and Adult Care Food Program call (517) 373-7391 or email MDE-CNAP-CACFP@michigan.gov.